



PRESS CORPORATION PLC

PRE-QUALIFICATION OF SUPPLIERS 2018-2021

Press Corporation PLC is a public listed company incorporated in Malawi with interests in different sectors of the economy including financial services, telecommunications, food and beverage, energy and consumer goods. Press Corporation PLC would like to pre-qualify suppliers of goods, works and services for its Corporate Office for 2018-2021 financial years. The Company therefore invites Expressions of Interest from interested eligible and reputable suppliers to be pre-qualified in the following categories:

GOODS

CATEGORY No.	DESCRIPTION
G1	Supply of office stationery
G2	Supply of computers/computer related peripherals such as servers, printers UPSs and photocopiers etc.
G3	Supply voice and data networks/materials
G4	Supply of electrical equipment and hardware materials
G5	Supply of vehicles, motorcycle and their parts
G6	Supply of office furniture and fittings
G7	Supply of telephone equipment
G8	Supply of air conditioners
G9	Supply of medical drugs and First Aid kits
G10	Supply of calendars and diaries
G11	Supply of golf items
G12	Supply of security equipment such as CCTV and Biometric devices
G13	Supply of swimming pool chemicals

WORKS

CATEGORY No.	DESCRIPTION
W1	Maintenance of computers/computer related peripherals such as servers, printers UPSs and photocopiers etc.
W2	Maintenance and Installation of voice and data networks/materials
W3	Maintenance of electrical equipment
W4	Maintenance of office buildings i.e. civil, painting, plumbing, carpentry and electrical works
W5	Repairs of office furniture and fittings
W6	Maintenance of telephone equipment
W7	Maintenance of air conditioners
W8	Maintenance of swimming pools
W9	Maintenance of office flowers
W10	Maintenance of firefighting equipment

SERVICES

CATEGORY No.	DESCRIPTION
S1	Provision of printing services including Annual Reports.
S2	Provision of security services
S3	Provision of Insurance Services: Life, Medical, Motor Fund, Real Estates etc.
S4	Provision of travel Services
S5	Provision of accommodation and conferencing Services
S6	Provision of Vehicle Tracking services
S7	Provision of courier/mail delivery services
S8	Provision of signage and outdoor advertising services
S9	Provision of Legal Services
S10	Provision of Fumigation Services

Prospective bidders can access bidding instructions and standard prequalification bidding documents by visiting our website www.presscorp.com, on the “**Procurement**” link under the “**Key links**” section or can obtain from Press Corporation PLC offices situated at 3rd Floor, NBM Top Mandala House, Kaohsiung Road, Blantyre on weekdays from 8.00am to 5.00pm.

Sealed documents duly completed by the bidder must be clearly labeled “**PRE-QUALIFICATION OF SUPPLIERS 2018-2021**” and must be delivered to the address below on or before **Friday 8th June 2018** at **16:00hrs** local time.

Delivery address: - The Chairman – Internal Procurement Committee
Press Corporation PLC
NBM Top Mandala House
Kaohsiung Road
PO Box 1227
BLANTYRE

Press Corporation PLC reserves the right to confirm the information given by applicants from any source and to accept or reject any application. Any attempt to unfairly further an application through canvassing is strictly prohibited. Please kindly take note that late bids will not be considered.